

DOWNLOAD FROM CAMERA PROCEDURE



© Darry D Eggleston, 813.677.2871, DarryD@darryd.com¹

1. When you plug in your camera and turn it on or plug in your memory card, a dialog window opens (**Figure 1**):

❶ It will tell you where it is getting the files, how many files there are, and if there are multiple photo-taking dates.

❷ It will tell you into which folder it will create the new folders. You can click on the “Browse” button to change it. In this example, two folders will be created: one for May 1 and one for May 2.

❸ The format for creating the subfolders is listed. Although I recommend this layout, click on the down-arrow for more choices.

❹ The name of each file will be formatted by your selection here. I told it to precede all my files with “d.” Under that, it shows an example of how the file’s name will appear.

❺ Open the Organizer once the photos are uploaded so that you can check which ones to save and to edit those requiring it.

❻ Tell it what to do once it finishes downloading the files. Use the “After Copying, Do Not Delete Originals.” *Never* delete files from your camera or card until you are sure they were loaded onto your PC.

❼ Click on “Get Photos” button.

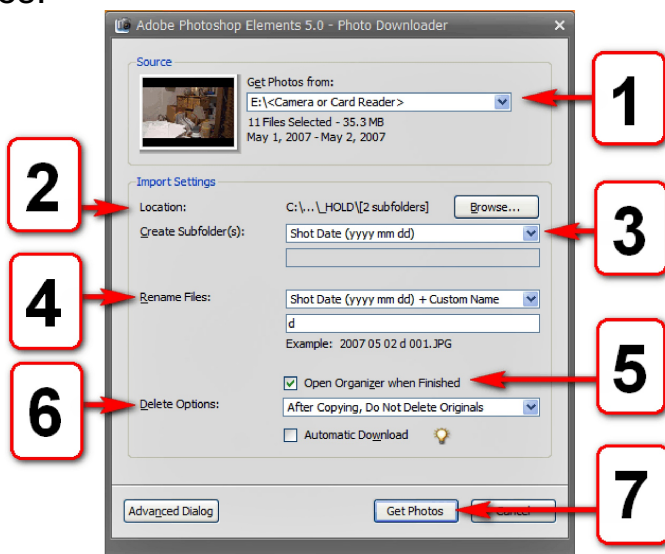


Figure 1

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2. The progress window appears (Figure 2):

- ❶ A preview of the currently downloading photo appears.
- ❷ The From & To lines confirm settings.
- ❸ The progress shows.
- ❹ The current file's original name shows.
- ❺ You can click the "Stop" button if you wish. I do *not* recommend that.



Figure 2

3. A window appears letting you know that you'll only see the files that were downloaded during the current session (Figure 3). You can stop it from appearing by clicking on the "Don't Show Again."



Figure 3

4. If you want to see all the photos in the Organizer, click on this button at the upper-right of the main window (Figure 4).

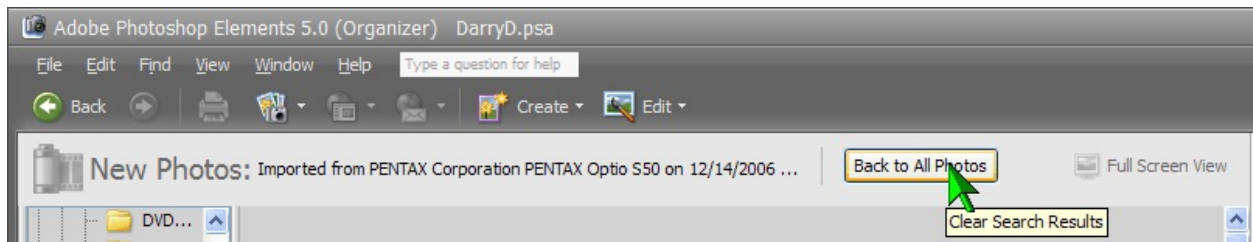


Figure 4

5. Now you see the main window (**Figure 5**):

❶ You can click on any of your photo folders in the left column.

❷ The current folder shows.

❸ The name of the first photo and date it was taken appear.

❹ A note at the bottom left reveals that I have uploaded files from two dates and that two folders were created.

❺ A ✓ next to “Details” ensures you see the date & file number.

❻ Left-click, hold, and drag the slide to see or fewer photos.

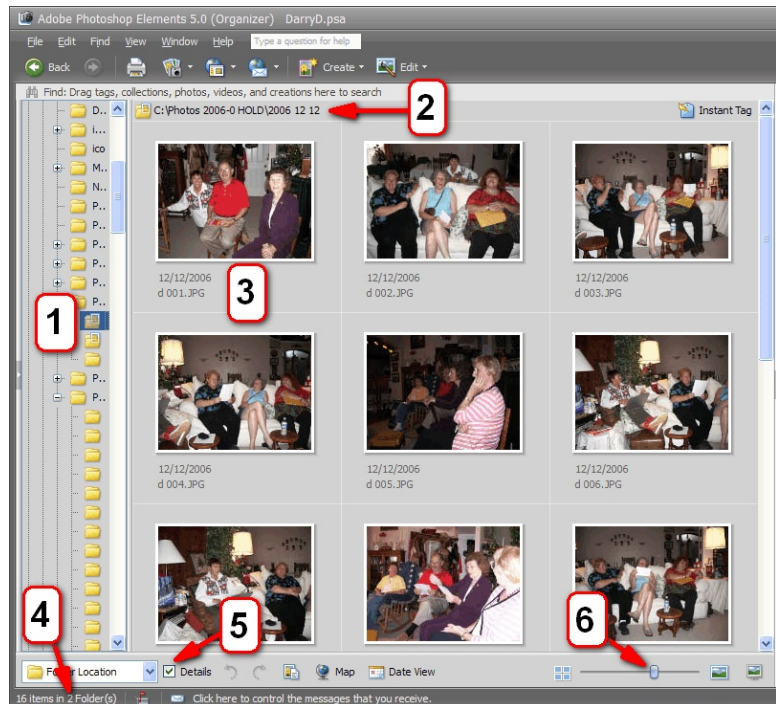


Figure 5

6. You can view any files in any other folders by clicking on a folder in the left column.