

Photoshop Elements 5.0

SAVE FILES

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This lesson details how to save a multilayered file.

1. When you combine text with graphics, you're working with a multi-layered Photoshop Graphic (PSD) (Figure 1).

2. Even though this is not apparent from the work area (Figure 2), it is if you look at the Layers palette.

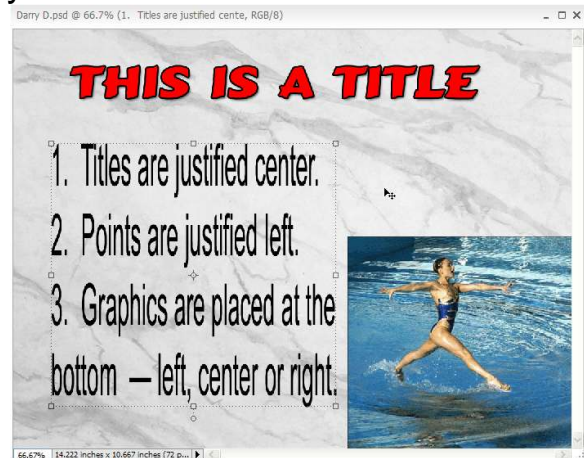


Figure 1

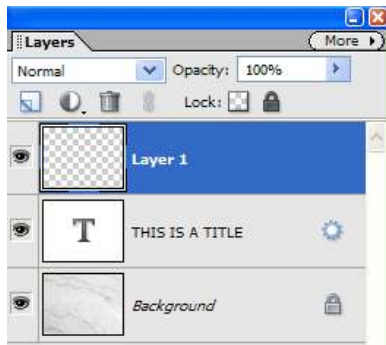


Figure 2

3. Save your work (Figure 3). From the MenuBar, select File > Save.

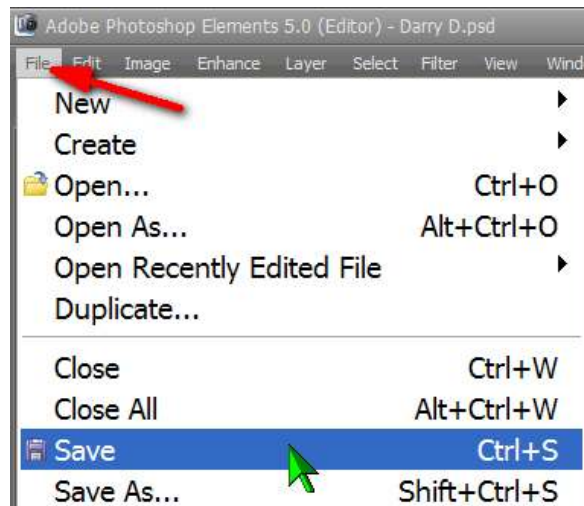


Figure 3

4. Make Save decisions (Figure 4):
- ❶ If any other PSD files exist, they will appear in the pane.
 - ❷ Additional choice are located here.
 - ❸ Click on “Save” button.

5. Flatten the layers (Figure 5):
- ❶ Click on “More” options on the Layers palette.
 - ❷ Click on “Flatten Image”.

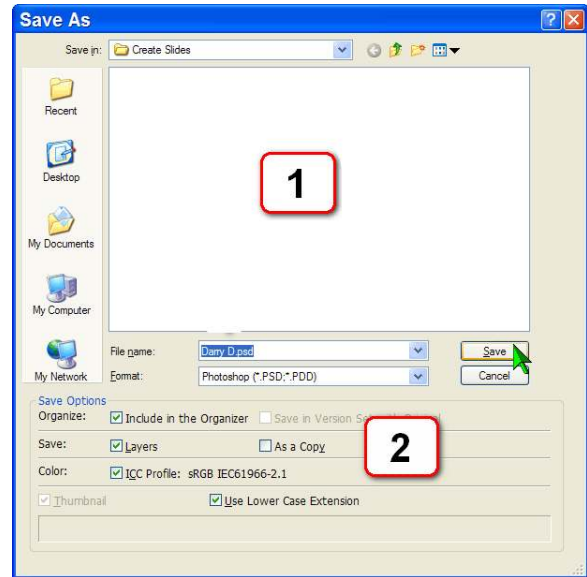


Figure 4

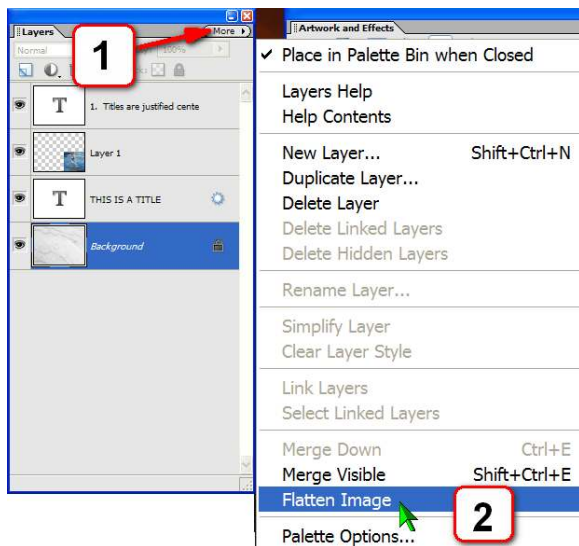


Figure 5

6. From the MenuBar, select File > Save As... (Figure 6).

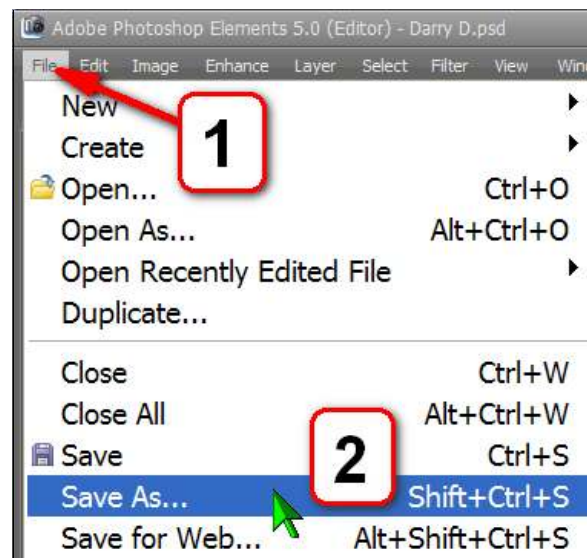


Figure 6

7. Make choices (Figure 7):

❶ Touch the Tab key, on the keyboard, to move the cursor to the “Format”. Normally, you would select JPG; but, you can select PNG or BMP — all of which can be inserted into documents or slide-shows.

❷ If you click on “Include in the Organizer” to remove the ✓, it will removed the “-edited” from the file’s name.

❸ Touch the *Enter* key, on the keyboard, or click on the “OK” button.

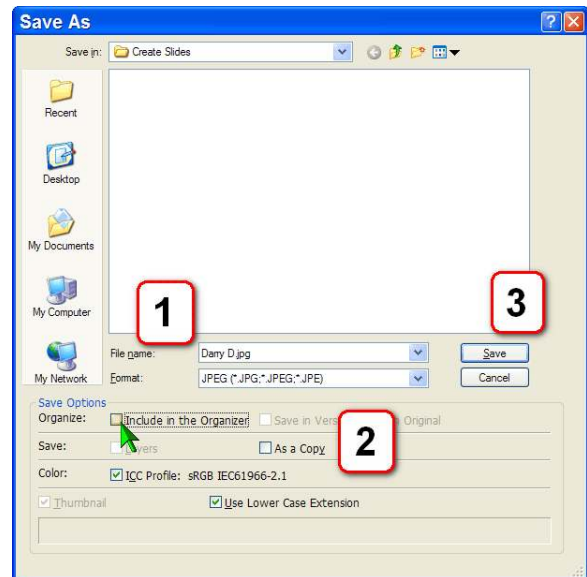


Figure 7



Figure 8

8. Select the options (Figure 8).

★ Always save the Quality as 12, Maximum.

★ Use “Baseline” for the Format Options.

★ Leaving “Preview” checked

★ Touch the *Enter* key, on the keyboard, or click on the “OK” button.