

# Outlook Express

## VIEW FONT SIZE

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**QUESTION:** When I open email in Outlook Express, on my computer, the font Arial, 14 point looks very large. However, when I open email in Outlook Express, on my husband's PC, the same font size looks much smaller. How can I fix this?

**ANSWER:** The problem is one of changing how things look, which in most Windows programs is controlled by the "View" option on the MenuBar.

In this case, from the MenuBar, select View > Text Size > Largest to see the largest possible view of the email (**Figure 1**).

Select another text size option to see smaller font sizes.

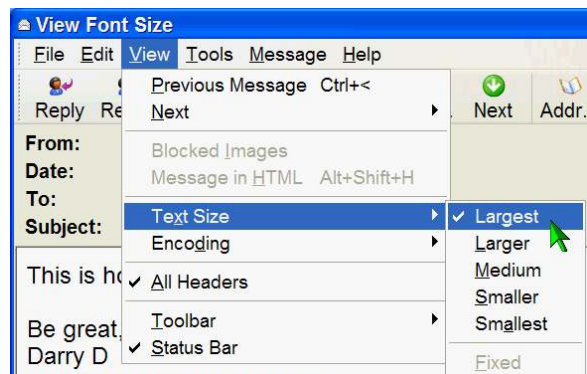


Figure 1